

# PROCESSING A MOBILE PAY TRANSACTION AT THE REGISTER



## Gilbarco with **KickBack** Points

1. **Verify if the customer** will be using Mobile Pay
2. **Ring up items**
  - If redeeming KickBack® points, press the key designated for “**KICKBACK REDEMPTION**” (the name of this key may vary by site).
3. **Select “TENDER”**
4. **Always select “NO”** if your register prompts you to enter a KickBack card
  - **DO NOT** swipe the KickBack card manually. The card must be added in the app and the points will be awarded automatically.
5. **Select “CARD”**
6. **Scan the QR Code** that will appear on the customer’s phone when they press the “Pay Inside” option.



Example QR Code:



7. **Transaction will process** and receipt will print or be emailed based on customer’s preference options in the app.

**>>REMEMBER:** These steps apply to KickBack cardholders paying by Mobile Pay **ONLY**. KickBack cards for cash, or manual swipe credit or debit card transactions, should be completed as normal.

